

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Phil Cole Kerry Courtney		Telephone number: 0113 3787872 0113 3787875
Subject²:	Leeds Media Centre Grant Agreements (Creative Workspace Transformation Fund Report – Executive Board July 2019)		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Asset Management and Regeneration has agreed to:</p> <p>a) sign the ERDF Grant Funding Agreement issued by the Ministry for Housing and Local Government</p> <p>b) approve and enter into the funding agreement for the £300,000 Council grant and associated ERDF grant to Unity Property Services for the refurbishment of Leeds Media Centre</p> <hr/> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) Please see accompanying report.</p> <hr/> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A</p>		
Affected wards:	Chapel Allerton		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


Details of consultation undertaken⁴:	Executive Member: Briefing held on 20 November 2020, with Councillor Judith Blake, Lead Member for Inclusive Growth and Culture		
	Ward Councillors Local ward councillors were consulted on specific project before the presentation of the Creative Workspace Fund to Executive Board in July 2019		
	Others West Yorkshire Combined Authority, Leeds City Council Legal, Finance, Land and Property, and Asset Management and Regeneration		
Implementation	Accountable Officer – Phil Cole, Head of Funding Programmes and Business Support Implementation is dependent upon the issue of a Grant Funding Agreement from Ministry for Housing Communities and Local Government. Now expected in May 2021.		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	<p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p> <p>This is a Significant Operational Decision and therefore not subject to call-in.</p>	
Approval of Decision	<p>Angela Barnicle</p> <p>Chief Officer – Asset Management and Regeneration</p>	
	<p>Signature </p>	<p>Date 26 May 2021</p>